

ELVIS KIGHO UMUDI

OIL & GAS OPERATIONS | SUPPORT FACILITIES | PRODUCTION | MAINTENANCE | MATERIALS | HSE

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PROFESSIONAL PROFILE

Oil & Gas professional with 20+ years of experience across QatarEnergy and Chevron, covering Support Facilities Supervision, Production Operations, Crude Oil Accounting, Maintenance Planning, Procurement, Materials Management, Administration and Environmental Services.

Experienced in Offshore/Onshore Terminal Operations, Contractor and Workforce Supervision, Logistics, Inventory Control, ePTW, LOTO, Process Safety, Emergency Response, Maintenance Coordination and Operational Reporting.

Supported QatarEnergy operations at Halul Terminal, Doha, with responsibility for Facilities, Logistics, Warehouses, Utilities, Vehicle/Heavy-equipment Maintenance and Contractor Coordination.

CORE COMPETENCIES

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| • Oil & Gas Operations | • Support Facilities Management | • Production Operations |
| • Crude Oil Export & Accounting | • Maintenance Planning & Reliability | • Materials & Inventory Management |
| • Procurement & Supply Chain | • Logistics & Jetty Operations | • Contractor & Workforce Supervision |
| • Permit to Work (PTW/ePTW) | • LOTO & Job Hazard Analysis | • HSE & Process Safety |
| • Emergency Response | • SAP PM / SAP MM | • Warehouse & Stores Management |
| • Budget & Cost Control | • Operational Reporting | • Microsoft Office |

PROFESSIONAL EXPERIENCE

Support Facilities Supervisor | QatarEnergy – Halul Oil Export Terminal

Aug 2025 – Sept. 2026 | Doha, Qatar

- Supervise support facilities, Logistics and Maintenance activities across Halul Terminal, including Vehicle Maintenance Workshop, Utilities, Wastewater Treatment, Nitrogen Plant, Incinerator Plant, Diesel receiving/Distribution, Warehouses and Storage.
- Lead and coordinate QatarEnergy employees and 70+ contractor personnel across multiple service providers and technical disciplines.
- Manage Halul Jetty Logistics, including vessel movements, material and equipment Receiving /Dispatch, Cargo Offloading/Back-loading and support with Cranes, Forklifts and Trailers.
- Oversee warehouses, Stores, Spare-Parts Inventory and Material Movement across Mechanical, Electrical, Instrumentation, HVAC, Static and Civil trades.
- Manage Preventive and Corrective Maintenance of 70+ Light Vehicles and 35+ Heavy-duty equipment to support operational reliability.
- Review and issue 60+ Permit to Work (PTW) Permits daily as Permit Controller and support safe execution of maintenance activities.
- Manage Diesel Receiving, Storage and Dispensing, Incinerator Operations and Wastewater Treatment activities while maintaining safety and environmental requirements.
- Coordinate land-lease allocation, contractor lay-down areas, office allocation and back-charge accounting for diesel and fresh-water consumption.

Crude Oil Accounting | Chevron Oil & Gas Upstream – Tank Farm Control Room

May 2024 – Jul 2025 | Nigeria

- Performed hydrocarbon accounting, inventory analysis, production monitoring and daily stock computations for terminal operations.
- Prepared daily terminal, export, field and production reports covering offshore, onshore and third-party assets.
- Coordinated reconciliation of crude oil volumes with government agencies, cargo surveyors, stakeholders and third-party operators.
- Prepared monthly, quarterly and annual financial/operational reports, budget analysis, forecasts and management information.
- Monitored export equipment performance, meter factors, auto-sampler deviations and prover-loop reports to support measurement reliability and compliance.
- Investigated production deviations, reconciled deliveries and developed reporting tools supporting operational efficiency and cost-control decisions.

Senior Production Operator | Chevron Oil & Gas Upstream – Tank Farm Control Room

Sep 2014–Apr 2024 | Nigeria

- Operated and monitored hydrocarbon production systems and crude-oil export operations while maintaining Life Critical Procedures and process-safety requirements.
- Managed export loading operations, loading pumps, process parameters and production targets in coordination with control-room and field teams.
- Issued and verified PTW, JSA and gas-test requirements; performed LOTO, worksite inspections, risk assessments and permit verification.
- Prepared process equipment for maintenance through venting, mechanical isolation and LOTO, including LOTO audits and return-to-service verification.
- Conducted plant rounds, identified abnormalities, maintained shift logs and supported troubleshooting of plant trips and operational upsets.
- Participated in emergency drills, safety audits, toolbox meetings and safety-device testing; supported Fire & Gas and EDS system readiness.
- Used MSA Alt-Air 5X multi-gas detection equipment for gas testing and worksite safety verification.

Maintenance Planning Engineer | Chevron Oil & Gas Upstream – Tank & Area Maintenance

Aug 2011 – Jul 2014 | Nigeria

- Developed preventive and corrective maintenance work orders, work plans, material requirements and execution sequences using SAP CMMS PM and Microsoft Excel.
- Planned maintenance for hydrocarbon storage tanks, vessels, valves, pumps, compressors, fire-protection equipment and related facilities.
- Supported API 653 inspection and maintenance requirements for hydrocarbon storage tanks and coordinated turnaround maintenance activities.
- Optimized material procurement and maintenance scheduling while supporting equipment reliability, cost management and operational readiness.
- Participated in emergency drills, fire-safety equipment inspections, Zone-1 inspections and facility maintenance activities.

Senior Procurement Specialist | Chevron Oil & Gas Upstream – Facilities / Supply Chain Management

Sep 2008 – Aug 2011 | Nigeria

- Managed procurement, material planning, expediting, inventory records and storage for onshore and offshore operations.
- Scheduled and followed up purchase orders with Purchasing/Supply Chain teams and maintained delivery schedules through progress reporting.
- Processed local and foreign purchase-order materials and sales orders; supported annual perpetual inventory and reconciliation.
- Generated Material Transfer Forms and Requests for Disposal for obsolete materials and coordinated shipment to end users and recovery teams.
- Supervised stores and lay-down areas and supported safe material handling, including heavy-lift activities in accordance with HES requirements.

Senior Office Administrator | Chevron Oil & Gas Upstream – Facilities / Supply Chain Management

Aug 2004 – Sep 2008 | Nigeria

- Managed administrative coordination, budgeting, reporting, confidential records, personnel data, timesheets, vacation schedules, travel arrangements and ID badges.
- Prepared monthly budget analysis and supported Opex/Afe reporting, charge reconciliation and management reporting.
- Maintained departmental files, contact lists, briefing materials, work-order records and training data.
- Processed Personnel on Board (POB) reports, evacuation plans, catering charge-backs, accruals and man-hour reports for offshore operations.
- Supported procurement of office supplies and IT equipment and prepared documents and PowerPoint presentations.

FM Environmental Supervisor | Chevron Oil & Gas Upstream – Facilities Management

Sep 2003 – Jul 2004 | Nigeria

- Supervised contractor workforce for waste collection, disposal, sanitation, housekeeping and environmental activities.
- Coordinated facility cleaning, open-space maintenance, weed/pest control and waste-management activities across facilities and offshore locations.
- Handled workforce timesheets, ID-badge renewals and customer/community requests while liaising with Security, Government/Public Affairs and other stakeholders.
- Supported compliance with government legislation and company policies for protection of people and the environment.

SELECTED ACHIEVEMENTS

- Supported successful crude-oil export operations while reducing exposure to demurrage, outturn and production-disruption risks.
- Maintained operational continuity during manpower constraints and industrial-action conditions while supporting export loading and production targets.
- Implemented material-storage and workplace organization improvements that reduced recurring operating costs.
- Recognized by Chevron through multiple Human Energy Awards for operational discipline, safety, teamwork, gas-leak identification and timely delivery of operational activities.

EDUCATION

B.Eng. Computer Engineering — University of Benin, Benin City, Nigeria | 2008

PROFESSIONAL TRAINING & CERTIFICATIONS

- Qatar Driving License — Issued May 2026; valid through May 2031
- Defensive Driving 2.0; Driving Safely, Driving Smarter — QatarEnergy Accredited, 2026
- SAP MM01A Materials Purchase Requisition & Reservations — QatarEnergy Accredited, 2025
- SAP PM01A & PM02A Plant Maintenance Notifications & Work Orders — QatarEnergy Accredited, 2025
- Job Hazard Analysis (JHA) — QatarEnergy Accredited, 2025
- ePTW (IntelliPERMIT) Levels 1 & 2 — QatarEnergy Accredited, 2025
- H2S Awareness / EBA Awareness — QatarEnergy Accredited, 2025
- CA-EBS; T-BOSIET / T-FOET — OPITO / QatarEnergy / Venture Gulf accredited, 2025
- T-BOSIET, OPITO GB6TJamTB5 Approved / Venture Gulf Safety & Security Accredited, 2025.
- Introduction to HSE Risk Management & Hazard Identification — QatarEnergy Accredited, 2025
- Heartsaver First Aid, CPR & AED — American Heart Association, 2025
- Troubleshooting Process Operations; SIMOPS; Flow Measurement; Commissioning & Op Readiness
- Isolation of Hazardous Energy; Operator Driven Reliability; P&ID; Industrial Valves; Centrifugal Pumps
- API RP 14C O&M; Crude Oil Measurement & LACT; PTW; Confined Space; H2S/SCBA & Gas Testing
- Ariba eProcurement / eSourcing / Buyer / Analysis; J.D. Edwards EnterpriseOne S.C Management
- Microsoft Word, Excel & Outlook; Effective Communication; Teamwork; Leading Effective Meetings
- Industrial Air Compressor (Reciprocating & Rotary) Operations/Routine Maintenance, 2024
- Flow Measurement - Liquid & Gas Measuring (Fiscal Standards), 2024
- Piping & Instrumentation Diagram – Chevron Accredited, 2023
- Valve Greasing – Chevron Accredited, 2023
- Fundamentals of Process Instrumentation for Operations – Chevron Accredited, 2022
- Storage & Handling of Toxic Chemicals & Hazardous Materials – Chevron Accredited, 2022
- Safe Lifting & Rigging Operations – Chevron Accredited, 2019
- Crude Oil Measurement & Lease Automated Custody Transfer (LACT Unit), 2017

TECHNICAL SKILLS

SAP CMMS (PM) | SAP MM | Microsoft Excel | Word | Outlook | PowerPoint | ePTW / IntelliPERMIT | MSA Alt-Air 5X Multi-Gas Detector | J.D. Edwards EnterpriseOne | Ariba eProcurement / eSourcing

AWARDS & RECOGNITION

- Human Energy Award – Chevron Oil & Gas Upstream, Nigeria: recognized for identifying a gas leak on a turbine fuel-gas supply line.
- Human Energy recognition for operational discipline, complete export documentation and process-safety support.
- Human Energy recognition for teamwork and resourceful completion of housekeeping activities.
- Human Energy recognition for ownership and timely delivery of Tank 12 sludge-survey activities.

ADDITIONAL INFORMATION

- **Nationality:** Nigerian
- **Languages:** English
- **Availability:** Available in Qatar
- **Qatar RP:** 27956600689
- **References:** Available upon request